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**ADMINISTRATION OF THE PROCESS OF PROVIDING CITIZENS  
WITH HOUSING AT THE NATIONAL AND REGIONAL LEVELS**

The use of state-management mechanisms for administrating the process of providing public housing, both at national and regional levels has been considered, the basic directions of state-management mechanisms application to improve the functioning of the registration of citizens who need better housing conditions in order to improve public housing and allow citizens to properly exercise their right to housing have been determined, the processes of using state-management mechanisms for functioning of the registration of citizens who need better housing conditions have been studied, the main directions of their application have been set, and their efficiency for improving the state housing policy and proper exercise of the citizens' housing rights have been determined in the article. The author has systemized methods of registration of citizens who need better housing conditions and has analyzed the functioning of the registration of citizens who need better housing conditions both at national and regional levels, has studied the essence of certain state-management mechanisms for the registration of citizens who need better housing conditions.

To justify the relevance of research the author states that the issue of administrating the process of providing public housing at the national and regional levels, i.e. the issue of adequate functioning of the nationwide register of citizens who need better housing conditions now becomes significant for proper implementation of citizens' housing rights. The author states that in order to resolve this problem, the development of scientific bases for administrating the system of registration of citizens who need better housing conditions both at the national and regional levels, the methodology of its practical implementation by dint of system of national measures and formation of appropriate state-management mechanisms of its functioning, which would meet today's economic and social challenges, are needed.

According to the article author, the social problem of providing housing for citizens is quite significant in Ukraine at the moment and clear normative definition of the categories of persons who need better housing conditions and implementation of proper registration of these persons by dint of the determined group of state-management mechanisms to find out the need in residential premises at the national and regional levels are needed for its proper implementation.

The author has studied that registration of citizens who need better housing conditions was not available at the national level by 2011, although there have been large public demand for its establishment and operation for a long time, and actual absence of the national register of citizens who need better housing conditions and are on the housing register pursuant to the legislation, the need to obtain such information by local authorities from the local self-government bodies set at the legislative level, was resulting in a number of errors in the establishing the nation-wide data on some privileged categories of citizens, and caused inconsistency in making state-managerial decisions.

The author has found out that registration of citizens who need better housing conditions only on paper and electronic media containing information stored, processed and accumulated only with regard to a particular administrative division, now partly does not meet modern principles for adopting state-management decisions and application of specific state-management mechanisms, and the generalization and processing of such information at the national level in order to determine the need for housing for specific region in terms of clearly defined categories of people is virtually impossible.

The author has suggested a definition of "administration of the registration system for the citizens, who need better housing conditions at the national level" as a set of state-management measures along with due application of clearly defined range of state-management mechanisms used by public authorities and their officials to achieve their goal, that is proper registration of people, who need better housing conditions. As the author has noted, Administrating the system of registration of citizens who need better housing conditions on the national level is being conducted by the Ministry of Regional Development, Construction, Housing and Communal Services, which provides for the establishment and functioning of specialized software, information and technical support and is responsible for the accumulation, preservation and protection of data contained in the register, and by local administrations taking measures for keeping the register in the prescribed manner.

The author has also proposed suggested a definition of «administration of the registration system for the citizens, who need better housing conditions at the regional (local) level», which is defined as a set of state-management measures along with due application of clearly defined range of state-management mechanisms used by public authorities, local authorities and their officials (civil servants and officials of local government) to achieve their goal, that is proper registration of people, who need better housing conditions and live (or reside) in the given region. And as the author has pointed

out, administrating the system of registration of citizens who need better housing conditions on the regional (national) level is being conducted by the local authorities stipulated by law, i.e. executive committees of district, city, district within the cities, town and village councils (their structural units) and local state administrations.